

National Central University

Department of Information Management

Regulations for Graduate Students in the In-Service Master's Program

Approved by the Special Program Affairs Committee Meeting on September 29, 2016
 Approved by the Department Affairs Meeting on October 18, 2016
 Approved by the College Curriculum Committee Meeting on December 6, 2016
 Approved by the College Curriculum Committee Meeting on May 16, 2017
 Approved by the Academic Affairs Meeting on June 14, 2017
 Approved by the Special Program Affairs Committee through a mail vote and discussion on December 5, 2017
 Approved by the Department Affairs Meeting through a mail discussion on December 8, 2017
 Approved by the College Curriculum Committee Meeting on December 12, 2017
 Recorded by the Academic Affairs Meeting on January 10, 2018
 Approved by the Special Program Affairs Committee on November 8, 2018
 Approved by the Department Affairs Meeting on November 27, 2018
 Approved by the College Curriculum Committee Meeting on December 11, 2018
 Recorded by the Academic Affairs Meeting on January 9, 2019
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 Approved by the Department Affairs Meeting on April 23, 2019
 Approved by the College Curriculum Committee Meeting on May 21, 2019
 Recorded by the Academic Affairs Meeting on October 9, 2019
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 Approved by the College Curriculum Committee through a mail vote on September 25, 2020
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 Approved by the Department Affairs Meeting on May 16, 2023
 Approved by the College Curriculum Committee Meeting on May 16, 2023
 Recorded by the Academic Affairs Meeting on June 14, 2023
 Approved by the Department Affairs Meeting on November 14, 2023
 Approved by the College Curriculum Committee Meeting on November 21, 2023
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 Amended and approved by the Curriculum Committee on May 22, 2024
 Approved by the Department Affairs Meeting on June 4, 2024
 Approved by the College Curriculum Committee Meeting on September 10, 2024
 Recorded by the Academic Affairs Meeting on October 19, 2024

Article 1: These regulations are formulated in accordance with the university's "Academic Regulations," "Detailed Rules for Doctoral and Master's Degree Examinations," and "Implementation Guidelines for Improving Thesis Quality."

Article 2: The duration of study is limited to one to four years. However, those who do not complete the required courses or finish their thesis within the specified period of study may extend their study period by one year. For those who provide relevant documentation due to pregnancy, childbirth, or raising children under the age of three, the period of study may be extended by one more year.

Article 3: Course requirements are as follows:

1. The program is divided into the "General Group" and the "AI and Information Security Group." The graduation requirement is 39 credits, with the required courses listed in the table below (must be courses from this program).

	Common Required Courses	General Group	AI and Information Security Group
First Year	E-Commerce Database Management (3 credits)		
Term 1	E-Commerce Internet Technology (3 credits)		
	E-Commerce Management (3 credits)		

	Contemporary Information Management Issues (0 Credits)		
First Year Term 2	E-Commerce Security Management (3 credits) E-Commerce Information Management (3 credits)	Research Methodology(3 credits)	E-Commerce Intelligence Technology (3 credits)
Summer	Cross-Strait Relations Course (Elective--3 credits)		
Second Year Term 1	Enterprise Network Planning and Management (3 credits) E-Commerce Marketing Management (3 credits)	E-Commerce Human Resource Management (3 credits) E-Commerce Supply Chain Management (3 credits)	Applications of Intelligent Technologies in E-Commerce (3 credits) Internet of Things and Big Data (3 credits)
Second Year Term 2	Practical Thesis (3 credits) E-Business Operation Models (3 credits) E-Commerce Financial Management (3 credits)		

- "Contemporary Information Management Issues" is a required course with 0 credits.
- "Cross-Strait Relations Course" is an elective course. A class will be opened only if the enrollment reaches 15 students. If there is a visit to mainland China, the students must fully bear the travel expenses.
- The credit recognition standard for elective courses is limited to courses offered by full-time and part-time teachers of this department. Students in this program may also take classes from the doctoral and master's programs of this institute, but the credit fees are still calculated and paid according to the regulations for the in-service master's program.
- Elective courses in the in-service master's program offered by full-time faculty members of the department shall be held only if at least 10 students enroll; those offered by part-time faculty members shall be held only if at least 15 students enroll.

Article 4: Credit Transfer

- Credit transfer is limited to the first or second semester after admission and must be processed within the time frame specified in the academic calendar. The review and approval of credit transfers are handled by the Departmental Curriculum Committee.
- Courses eligible for credit transfer are limited to those completed within five years prior to admission, obtained through the Extension Education Credit Program of the In-Service Master's Program of this department. Courses with the same or similar titles may be eligible for credit transfer.

Article 5: Thesis Supervision shall be conducted according to the following provisions:

- Students must select a thesis advisor by June 30 of the second semester of their first academic year and submit the Thesis Advisor Consent Form to the departmental office. When changing the advisor, students must also register the change at the departmental office.

2. If the student's thesis advisor is a part-time teacher of this department or a teacher from another department of this university, they must co-supervise the thesis with a full-time teacher from this department.

Article 6: Students must write a master's thesis and pass the thesis defense. To apply for the thesis defense, students must complete the following procedures in sequence:

1. Before the thesis defense, students must pass the thesis proposal review. The proposal will be reviewed by internal and external reviewers appointed by the department.
2. Students in the AI and Information Security Group must write a thesis on a topic related to AI or Information Security. The thesis advisor must confirm that the thesis topic and content align with the department's attributes and professional research fields.
3. If the student's thesis advisor is a part-time teacher of this department or a teacher from another department of this university, at least one member of the thesis defense committee must be a full-time teacher of this department.
4. Students who meet the above requirements must submit the following documents within the time frame specified in the academic calendar to apply for the thesis defense:
 - a) one recommendation letter from the thesis advisor,
 - b) the thesis comparison results report,
 - c) proof of completion of the academic research ethics education course,
 - d) the thesis abstract, and
 - e) the first draft of the thesis.

Article 7: The student's thesis must comply with the department's "Implementation Guidelines for Improving the Thesis Quality."

Article 8: For matters not covered by these regulations, they shall be handled in accordance with the relevant regulations of the Ministry of Education and the university.

Article 9: These regulations shall be implemented after being reviewed and approved by the Department Affairs Meeting and the College Curriculum Committee, and then submitted to the Academic Affairs Meeting for record. The same procedure applies to any amendments.